

**MINE HILL BOARD OF EDUCATION
MINUTES
REGULAR MEETING
August 31, 2020**

1. Call to Order

2. Statement of Compliance

In Compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, adequate notice of date, time and location for this meeting has been properly advertised in the Daily Record on January 11, 2020 and the Randolph Reporter on January 16, 2020 and copies of the agenda have been posted on the district website and emailed to the Clerk of the Township of Mine Hill.

3. Roll Call

Katie Bartnick	Yes	Diane Morris	Yes
Karen Bruseo	Absent	Srinivasa Rajagopal	Yes
Peter Bruseo	Absent	Jennifer Waters	Yes
Brian Homeyer	Yes		

4. Executive Session

On the motion of Srinivasa Rajagopal seconded by Brian Homeyer at 6:41 p.m. the board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meeting in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select on or more)

- 1) *A matter rendered confidential by federal or state law*
- 2) *A matter in which release of information would impair the right to receive government funds*
- 3) *Material the disclosure of which constitutes and unwarranted invasion of individual privacy*
- 4) *A collective bargaining agreement and/or negotiations related to it*
- 5) *A matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *Protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *Pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) **Specific prospective or current employees unless all who could be adversely affected request an open session**
- 9) *Deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in category(s) 8. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

5. Regular Session – 7:00 p.m.

6. Flag Salute

7. Mission and Vision

Vision

We envision all learners maximizing their potential to be innovators, global thinkers, and lifelong learners.

Mission

Through a variety of learning experiences, Canfield Avenue School students will be challenged to maximize their potential in a nurturing and supportive learning environment.

8. Approval of Minutes

- a. RESOLVED, that the Board of Education approves the **executive session minutes** of the meeting held on **July 27, 2020**.
- b. RESOLVED, that the Board of Education approves the **regular session minutes** of the meeting held on **July 27, 2020**.

Motion of: Srinivasa Rajagopal

Motion of: Brian Homeyer

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

9. Correspondence

10. Superintendent's Report

- Latest Plan
- Remote numbers in the 140's
- Change of Cohort's. To the greatest extent possible, we are trying to get as many students in the building. As a result, we can have students in grades Pre-K to 1 in the building five days a week, as well as grades 4-6. Unfortunately, in grades 2 and 3 the cohorts are too large at this time to combine, but we may look for a way to do the same as the year gets underway.
- Garden - Ms. Pyrzynski renewed after the storm did significant damage.
- Chromebooks distribution update.

11. Presentations / Report

12. Business Administrator's Report

- Security Vestibule Project Resolution will be sent to State for approval. Once approved the architect will start working on the schematics and bid specifications.
- July and August 2020 Tax Payments have been paid by Mine Hill Township.
- Quotes solicited for removal of playground mulch, installation of certified playground mulch and installation of edging around the playground area.
- Nurse air conditioner project will be complete on September 4, 2020.
- Green Hallway Kindergarten toilet facility and sink will be up and running for the start of the school year.

13. Public Discussion

- Nancy Gullely – Dover did a virtual scholarship night.
- Cindy Pyrzynski – Read a statement from the Teachers Association regarding Teachers returning to school, voicing several concerns, and looking forward to the new school year.

14. FINANCE

Srinivasa Rajagopal, Karen Bruseo, Diane Morris

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **July 2020 payroll** in the amount of \$72,718.02 (including gross payroll amounts, district share of DCRP pension benefits, the state and district's share of FICA), plus the **payment of bills** from the General Operating Account, in the amount of \$339,469.37.
- b. RESOLVED, that the Mine Hill Township Board of Education approve Phoenix Advisors, LLC to serve as Financial Advisor to the Mine Hill Township School District in connection with the issuance of the **proposed bond referendum**.
- c. RESOLVED, that the Mine Hill Township Board of Education approve Wilents, Goldman & Spitzer, PA Attorneys to serve as Bond counsel to the Mine Hill Township School District in connection with the issuance of the proposed bond referendum.

Motion of: Srinivasa Rajagopal

Motion of: Brian Homeyer

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

15. INSTRUCTION & CURRICULUM

Committee of a whole

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the placement of **Dylan Rimsky**, Western Governors University student, from September through December 2020, as a **student teacher** with Mrs. Gusterovic's first grade class.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **out of district tuition for the 2020-2021 school year**, placement approved on June 29, 2020 as per Dover's CST as follows:

Student	School District	School Year Tuition	Dates	Aides or Services
1515495106	Inclusive Learning Academy	\$86,911.00	9/1/20 - 6/30/21	N/A

Motion of: Katie Bartnick

Motion of: Jennifer Waters

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

16. PERSONNEL

Committee of a whole

New Personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et.seq. or N.J.S.A. 18A:6-4.13 et.seq.

- a. RESOLVED that the Board of Education accepts the recommendation of the Superintendent and approves **Ivonne Martinez** as **curriculum writer for a new ESL program** at a rate of \$37.00/hour up to 20 hours.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Bevin Subocz**, as a **volunteer Technology Coach** for the **2020-21 school year** at no cost to the Board.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Ivonne Martinez and Robby Suarez** to attend IEP meetings as needed for translation for the **2020-21 school year** at the hourly rate of \$37.00 as per contract. (Account 11.120.100.101.00.100)
- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Medical Leave** for employee number 4290 beginning September 1, 2020 through February 28, 2021 using accumulated sick days.
- e. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Stephanie Alfieri as a long-term medical leave Teacher, BA Step 1**, at a pro-rated salary of \$55,528.00 with benefits, from September 1, 2020 through March 1, 2021. (Account 11-130-100-101-00-101)
- f. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the following **stipend positions for the 2020-21 school year**:

Position	Name	Hours	Compensation
Accelerated Reader 1-6	Margaret Nunnermacker		\$717.33
Aesop Coordinator	Angela Sabatino		\$2,633.00
Afterschool Detention Monitor (if return to full day schedule)	Melissa Kenny	As needed	\$26.25/hour
Afterschool Detention Monitor (if return to full day schedule)	Robby Suarez	As needed	\$26.25/hour
After School Supervision (sheds) (if return to full day schedule)	Lansing Holman	Up to 1.5 hrs/wk	\$26.25/hour
After School Supervision (pick-up line) (if return to full day schedule)	Cindy Pyrzynski	Up to 1.5 hrs/wk	\$26.25/hour
Curriculum Coordinator Math/Science - Grades K-3	Jessica Cicchino		\$2,927.40
Curriculum Coordinator ELA/Social Studies - Grades K-3	Melissa Gusterovic		\$2,927.40
Curriculum Coordinator Math/Science - Grades 4-6	Robby Suarez		\$2,927.40
Curriculum Coordinator ELA/Social Studies - Grades 4-6	Michelle Eastman		\$2,927.40
Curriculum Coordinator Specials - Grades K-6	Cindy Pyrzynski		\$2,927.40
Safety Patrol Advisor (if return to full day schedule)	Susan Day	Not to exceed \$3,860 split between 2 advisors	\$26.25/hour
Safety Patrol Advisor (if return to full day schedule)	Melissa Gusterovic	Not to exceed \$3,860 split between 2 advisors	\$26.25/hour
Teacher in Charge	Lauren Snarski	As needed	\$106.64/day or \$53.30/half day
Transportation Coordinator	Angela Sabatino		\$5,055.00
Yearbook Advisor	Tabitha Hertz		\$717.33
Yearbook Advisor	Mark Richardson		\$717.33

- g. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves appointment of **Substitutes** for the **2020-21 school year** as indicated below at the following rates:

Teacher Certificate: \$95/day

Substitute Credentials: \$90/day

After 20 consecutive days in the same class \$150/day

After 40 consecutive days in the same class \$190/day

After 60 consecutive days in the same class the rate of pay will be BA Step 1 of the teacher contract

Aide: \$70/day

Nurse: \$200/day

SUBSTITUTE'S NAME	TEACHER CERT.	SUB CRED.	AIDE	NURSE
Alfieri, Stephanie	X		X	
Alpaugh, Kelsey		X		
Beatty, Linda			X	
Bowers, Rosemary				X
Brennan, Deborah	X		X	
Carter, Patricia			X	
Cullen, Jodi		X		
Deiling, Angela				X
Dablado, Jessica		X	X	
Fremeth-Drave, Rachel				X
Dyson, Tara		X	X	
Earley, Douglas				X
Ellis, Jennifer				
Epsky, Tara		X	X	
Gonzalez, Kevin			X	
Goss, Sita	X			
Gulley, Nancy	X		X	
Hart, Evelyn	X			
Haskoor, Kaitlyn		X	X	
Hendershot, Emily		X		
Isenberg, Dan		X	X	
Johnston, Michelle	X		X	
Lawton, Alyssa			X	
Leary, Charlene		X	X	
Miko, Valerie	X			
Moran, Courtney		X	X	
Motaleb, Taher			X	
Mrasz, Robert			X	
Munson, Rhett		X	X	
Ondish, Jennifer		X	X	
Pomponio, Erin		X		
Rehling, Lois		X	X	
Rimsky, Dylan		X	X	
Roller, Lindsay		X	X	
Roselle, Tammy				X
Scheuerman, Bob		X	X	
Soblick, Jaime		X		
Trowbridge, Cindy			X	
Winget, Abbey		X	X	

Motion of: Jennifer Waters

Motion of: Katie Bartnick

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

17. POLICY, OPERATIONS & PUBLIC RELATIONS

Committee of a whole

18. BUILDING & GROUNDS

Jennifer Waters, Srinivasa Rajagopal, Pete Bruseo

- a. WHEREAS, The Board of Education of Mine Hill in the County of Morris, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Security Vestibule at Canfield Avenue School

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MINE HILL TOWNSHIP IN THE COUNTY OF MORRIS, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Morris County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 3. This resolution shall take effect immediately.

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **revisions** to the **2020-21 School Year Calendar**, to reflect the following days to be reinstated:

November 5 & 6, 2020; February 12, 2021 and May 28, 2021

Motion of: Brian Homeyer

Motion of: Srinivasa Rajagopal

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

19. Presidents Report

- NJSBA 2020 Workshop - Due to COVID-19 workshop will be provided virtual. Any Board Member interested in attending the virtual NJSBA 2020 Workshop please contact the Business Administrator.
- Dover Board of Education Meeting - Dover is considering the elimination of the SRO position. Diane will send a letter on behalf of the board to the Dover Board in support of the SRO position.

20. Dover Report*Katie Bartnick, Diane Morris, Karen Bruseo*

- Mrs. Bartnick attended the Dover Board of Education meeting on the 18th, items discussed:
- State Aid reduction of 2.8 million- To offset State Aid reduction Dover will eliminate \$2 million in Capital Projects and the remaining balance will be taken from Maintenance Reserve.
- Virtual Instruction- Dover Board of Education will conduct Instruction virtually for the 1st Quarter. Will reassess in October.
- PPE Supplies - Delay in delivery of their PPE.
- Chromebooks- Purchases have been delayed and currently the district does not have enough to support K-6.

21. MHEF Report*Katie Bartnick, Jennifer Waters*

N/A

22. Liaison to the Mine Hill Township Report*Karen Bruseo, Jennifer Waters*

N/A

23. Community Committee Report*Katie Bartnick, Karen Bruseo, Diane Morris*

N/A

24. Old Business

N/A

25. New Business

N/A

26. Public Discussion

N/A

27. Executive Session

N/A

28. Return to Public Session - N/A**29. Adjournment**

On the motion of Brian Homeyer seconded by Katie Bartnick, the board adjourns the meeting at 8:45 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Brian Homeyer	Diane Morris	Srinivasa Rajagopal	Jennifer Waters
5-0	Yes	Absent	Absent	Yes	Yes	Yes	Yes

Respectfully submitted,

C. Rodriguez

Carolina Rodriguez

Business Administrator/Board Secretary